



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

1. Your organisation or group			
<b>Name of organisation</b>	Sk8 and Scoot 2012		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
<b>Project Title/Name</b>	Sk8 and Scoot 2012		
<b>What is your project about and what does it aim to achieve?</b>	We are planning on running a skateboard and scooter competition at Marlborough skatepark on 27 May 2012.  We hope this will be aa annual community event and plan to advertise at St Johns School, Marlborough and in the surrounding villages.  We aim to promote a positive image of skatboarding and scooter to the community. We also hope the event will encourage young people to engage with the town.  The planning committee comprises 5 young people and 3 adults.		
<b>Important: This section is limited to 600 characters only (inclusive of spaces).</b>			
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Marlborough		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b> Jan 2012	No <input type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input type="checkbox"/>	<b>Date</b>	No <input checked="" type="checkbox"/>

<b>Where will your project take place?</b>	Marlborough Skatepark
<b>When will your project take place?</b>	27 May 2012
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <b>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</b>	<p>Acceler8 started selling skateboards in October 2011. Many local young people came into the shop and started talking about:</p> <ul style="list-style-type: none"> <li>- improving the image of skateboarders and scooter riders</li> <li>- making better use of the skatepark</li> <li>- wanting to help organise an competition</li> </ul> <p>We hope the skateboard competition will be a fun event for everybody and help forge a sense of closer community between the skatepark users and the town. We plan to ask the local scout group to participate.</p> <p>It will also showcase the skatepark to the community and hopefully promote its use.</p> <p>A number of you people are also closely involved in aorganising the event taking on roles such as:</p> <ul style="list-style-type: none"> <li>- project management (arranging judges, arranging attractions)</li> <li>- advertising (poster, T-shirt design)</li> <li>- promotion (including conducting interviews with a range of people)</li> </ul> <p>This is helping the young people improve their personal confidence and develop their wider skills.</p> <p>We are hoping that around 300-500 people will attend the event.</p>
<b>How many people will benefit from your project?</b>	Hopefully around 300-500
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  <b>Please provide a reference/page no.</b>	<p>The event will:</p> <ul style="list-style-type: none"> <li>- be a community event that will create a sense of pride and well-being</li> <li>- engage and involve young people</li> </ul> <p>See paras 8.5, 8.7, 8.8</p>
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Any other information about your project.</b> <p>This is the first year for the event. We do not have historic accounts.</p> <p>We have held four project planning meetings. I attach copy of minutes of first meeting and latest project plan and budget.</p> <p>We do not have formal terms of reference. Structure of the committee was discussed at first meeting. We are working in partnership with Marlborough Development Centre for young people and this is where we hold all of our meetings, through the dedication and commitment of the young people, they have already obtained funds through a grant they have applied for this year.</p> <p>The project is open to all young people between 11 and 19, no matter their gender, ethnicity or ability. Transport will also be provided on the day for those living within the rural villages if required.</p> <p>Young people who wish to get involved on the day will be given the opportunity to do so and will obtain an accreditation.</p>	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="1"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Acceler8 will be financially supporting the event. We also hope to raise funds from other sources and attract sponsorship/support from local businesses, young people are also keen to fundraise.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Hopefully we will get great feedback. We plan to record a video diary to capture the event and views of everyone attending (both competitors, young people and spectators), which can then be accessible to view from those who wish to.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Marlb Youth Development services

£1,300

£1,300

Tesco

£50

0

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£n/a	
B - Minus total expenditure:	£n/a	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£0	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
T-shirts (prizes, branding)	£250	Own fundraising/reserves	C	£1,300
Printing 40 x A2 posters	£168			£
Printing 1000 x A5 flyers	£384	Parish/town council		£
Printing 2x banners	£128			£
Event security	£320	Trusts/foundations		£
Music/PA hire	£100			£
Rubicon skate school	£100	In kind		£
Marquee hire	£900			£
Climbing Wall hire	£510	Other		£
Competition whiteboard	£100	Income from Climbing Wall	P	£200
Insurance	£300	Acceler8	P	£230
Other	£300	Tesco	P	£50
<b>Total Project Expenditure</b>	<b>£3,560</b>	<b>Total Project Income</b>		<b>£1,780</b>

<b>Total project income B</b>	<b>£1,780</b>
<b>Total project expenditure A</b>	<b>£3,560</b>
<b>Project shortfall A – B</b>	<b>£1,780</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£1,780</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date)01/01/2012or granted (date) 01/01/2012
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 21.2.2012

**Position in organisation:** Committee Chairman

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**